



how to:

| SUBSCRIBE as a PLATFORM MEMBER |

| PARTICIPATE the PLATFORM exhibition
and CANDIDATE for the FabrianoInAcquarello 2026 |

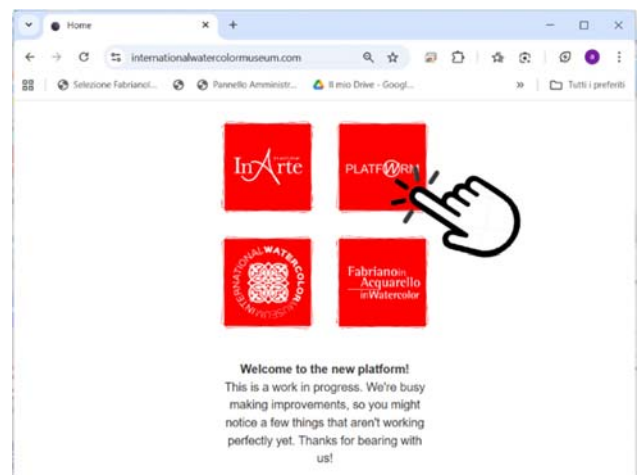
| MONITOR your profile and candidature |

| How to SUBSCRIBE as a PLATFORM MEMBER |

1. in your browser enter the GLOBAL PLATFORM homepage, by the link

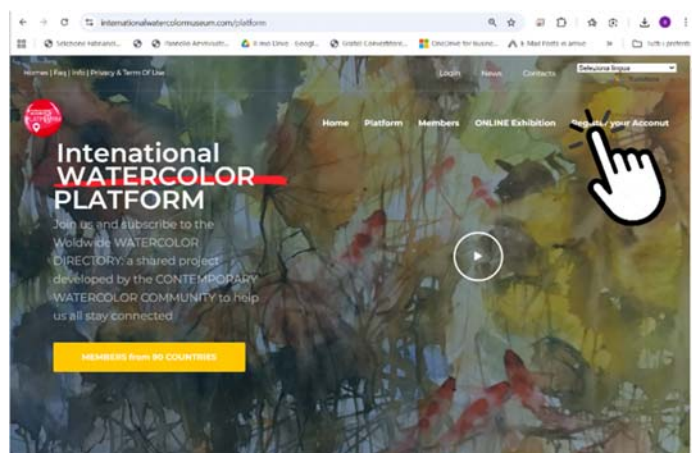
<https://www.internationalwatercolormuseum.com>

2. NOW you have entered
THE GLOBAL PLATFORM homepage
Open the PLATFORM section
click the red box at top right



3. NOW YOU ARE IN THE PLATFORM SECTION homepage

click the REGISTER YOUR ACCOUNT link



4. Once YOU ARE IN THE REGISTER ACCOUNT SECTION page

Insert all the information requested

PLEASE MIND:

- the EMAIL is going to become your LOGIN USERNAME, take note of what email address you are using

- the PASSWORD must be (as from security standard) at least 12 characters long and it must contain

- at least one lowercase letter

- at least one uppercase letter

- at least one symbol (e.g., !, ?, #, _)

Please take also note of the password also

- flag the box of the kind of member you are

- flag the I AM NOT A ROBOT box

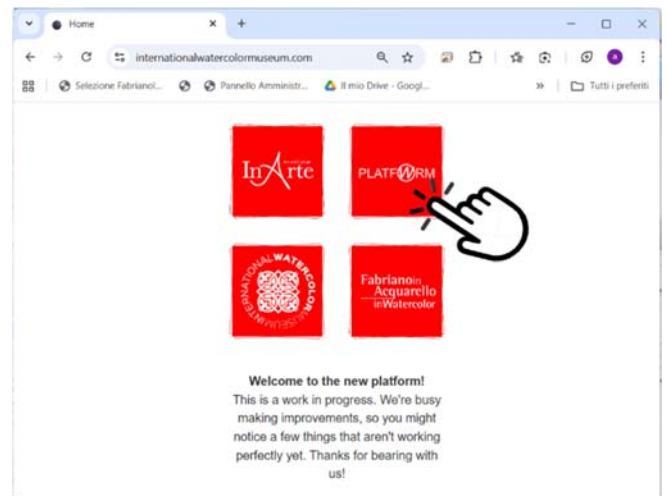
- click the REGISTER button

If you already have an account, please do not make a new one, enter your old account by your old login and make all changes you need (to see the LOGIN instruction further in this document)

A screenshot of the International Watercolor Platform registration form. The form is titled 'Login' and includes a red circular logo with the text 'INTERNATIONAL WATERCOLOR PLATFORM'. The form fields are: Email, Last name, Enter your password, and Repeat your password. Below these fields is a section for selecting a member type, with checkboxes for: ARTIST or MASTER ARTIST, SCHOOL, BRAND/PRODUCER, MUSEUM, GALLERY, STUDENT, ACADEMY, and CURATOR. At the bottom, there is a checkbox labeled 'Non sono un robot' (I am not a robot) next to a reCAPTCHA logo. A large red 'REGISTER' button is at the bottom right, with a hand cursor pointing to it. Below the button, there is a link that says 'Already have an account?'.

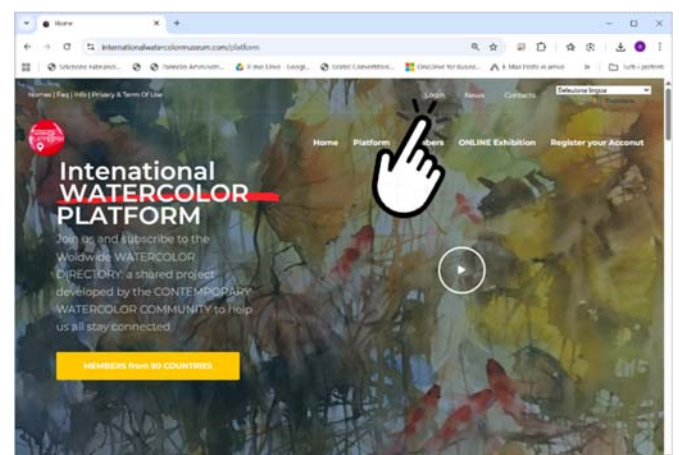
5. Once you are registered, the system will redirect you to the opening HOMEPAGE

Please enter the PLATFORM section again



6. NOW YOU ARE IN THE PLATFORM SECTION homepage again

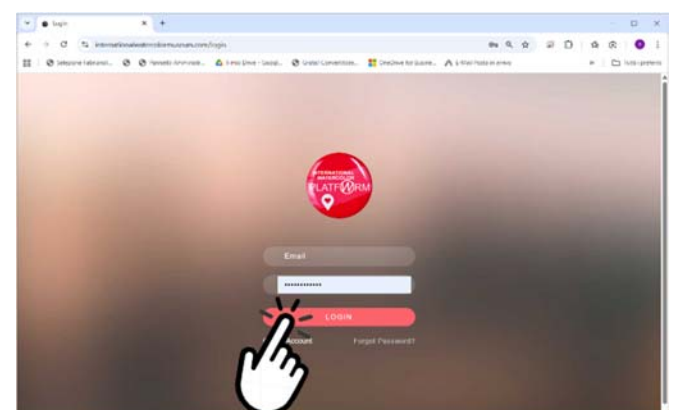
click the LOGIN link



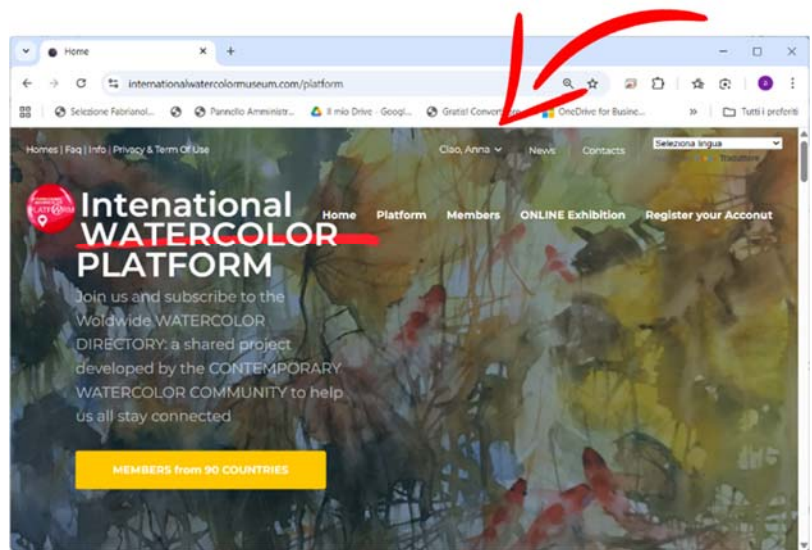
7. IN THE LOGIN page

enter your USERNAME and PASSWORD and click on the LOGIN red button

(If you forgot your password, please use FORGOT PASSWORD? link: bottom/right in this page)



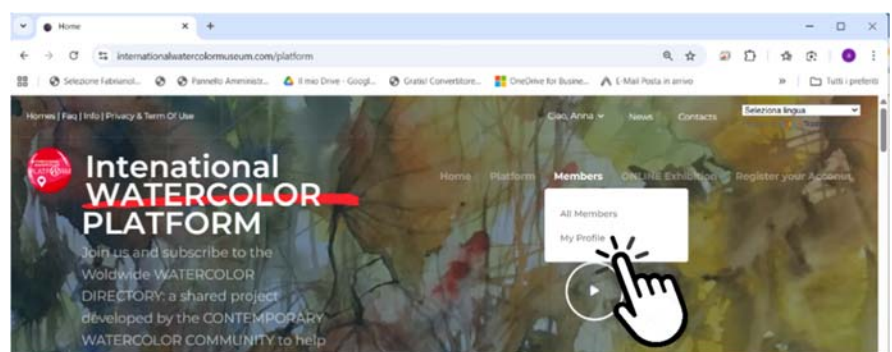
9. NOW YOU ARE IN THE PLATFORM SECTION home again,
you will see that the system recognizes you, because your NAME appears in top bar LINK



10. IT IS IMPORTANT that now you compile your PERSONAL PROFILE

You can do it by the
MEMBER/MY PROFILE link

or by the
YOUR NAME/MY PROFILE link



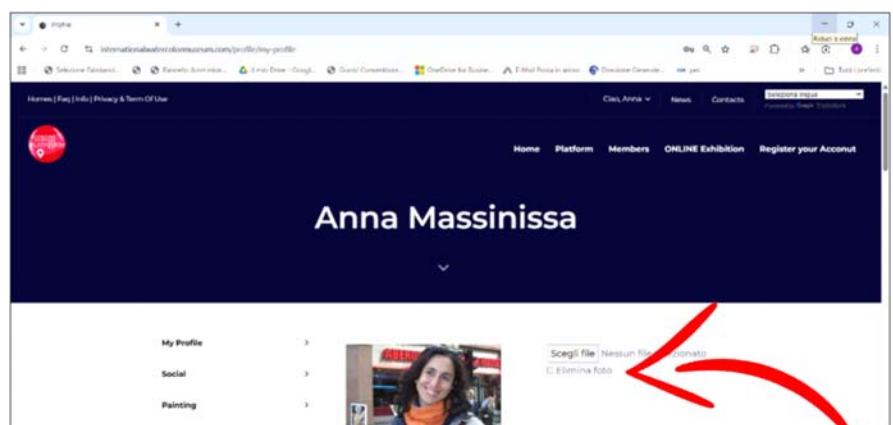
11. Now you are in the MY PROFILE page

MIND: it is very important that you enter all data in this page

The system will only recognize you as a member and will show your profile only if, at least your personal photo will be uploaded in the page. NO PERSONAL PHOTOS members will not be listed in the ALL MEMBERS page.

11.A. Please Mind that the photos
you upload is

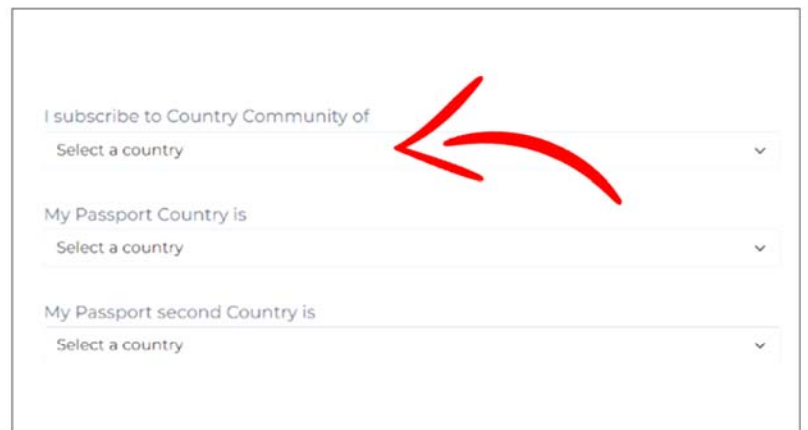
- no bigger than 5 megabytes
- but a not less than 1 megabytes



11.b. It is very important that you enter the name of the Country community you wish to be matched to for the FabrianoInAcquarello selection

and that you save the information before to leave this page

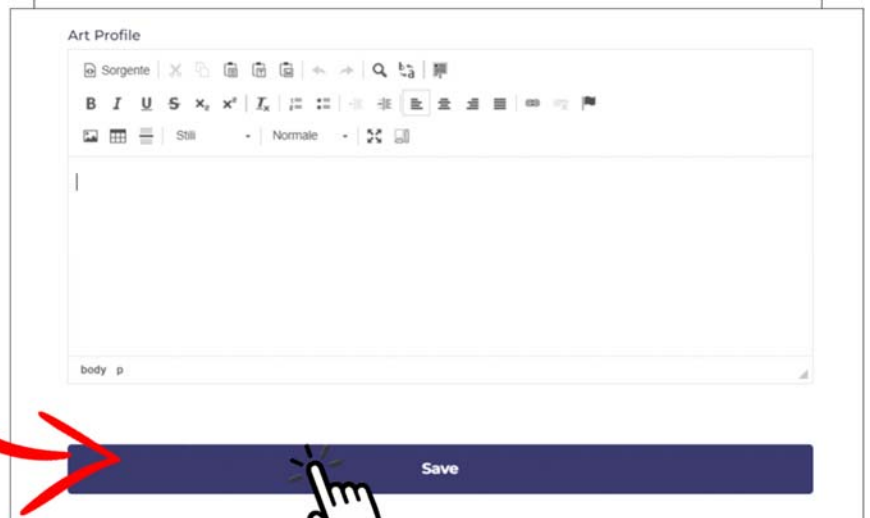
INFO: this is the section where you compose the PERSONAL PROFILE that will present you to the international community. Please compile it with the most representative artworks, the Art Profile and the links to your Social Network.



I subscribe to Country Community of
Select a country

My Passport Country is
Select a country

My Passport second Country is
Select a country



Art Profile

Sorgente

B I U S x x I x

body p

Save

| How to CANDIDATE for the FabrianoInAcquarello exhibition |

The following instructions are valid only once you are a PLATFORM MEMBER

STEP 1. THE ARTIST MUST UPLOAD a PAINTING FOR THE 2026 PLATFORM DIGITAL EXHIBITION

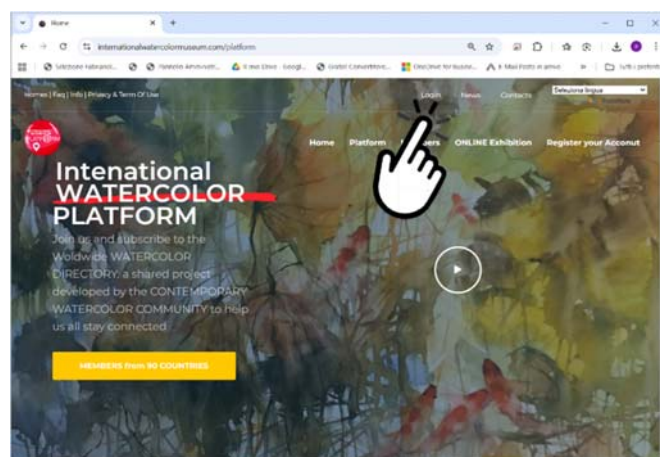
STEP 2. FROM THE ARTWORKS in the EXHIBITION the Country Leaders WILL SELECT THE ARTIST TO PARTICIPATE to FabrianoInAcquarello 2026 EXHIBITION and CATALOGUES

1. By your browser enter in the PLATFORM, by the link

<https://www.internationalwatercolormuseum.com/platform>

2. Once YOU ARE IN THE PLATFORM SECTION

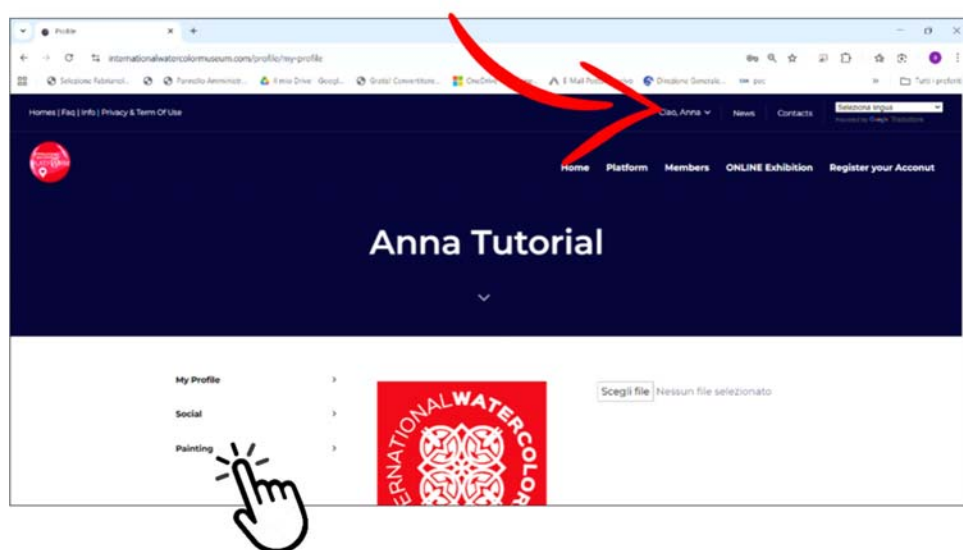
you must LOGIN by your USERNAME and PASSWORD



3. You will see that the system recognizes you, because your NAME appears in top bar LINK.

You must open the MY PROFILE link

4. Enter the PAINTING section of the MY PROFILE

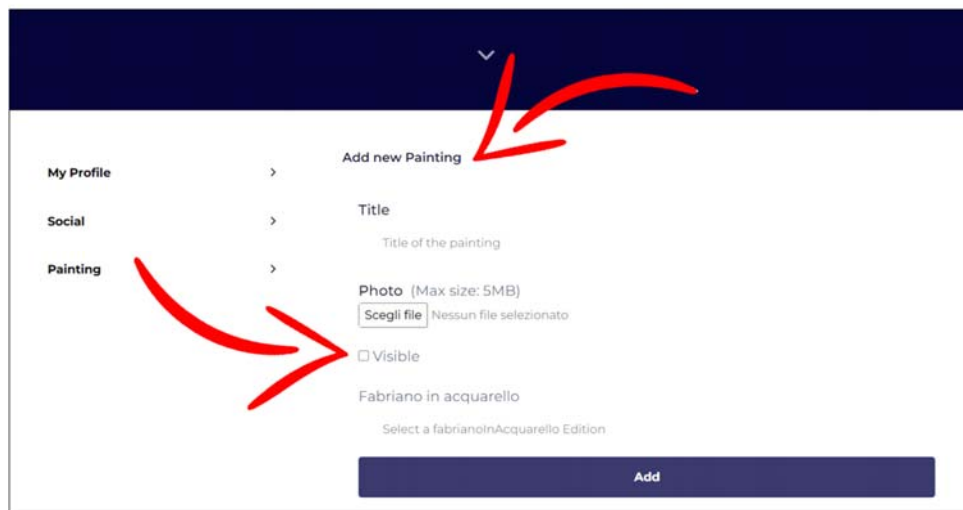


5. HERE you can UPLOAD a PAINTING in the 2026 PLATFORM DIGITAL EXHIBITION.

By the presence in the exhibition you CANDIDATE your artwork for the FabrianoInAcquarello 2026 EXPOSITIONS and CATALOGUES

INFO:

- the title must be very short
- the painting photo you are uploading, must be not less than 1 MB and not bigger than 5 MB
- don't forget to flag the **VISIBLE** box
- to specify the year edition of FabrianoInAcquarello



The screenshot shows a web interface for adding a new painting. On the left is a sidebar with menu items: 'My Profile', 'Social', and 'Painting'. The 'Painting' item is highlighted with a red arrow. The main content area is titled 'Add new Painting' and contains the following fields: 'Title' (with a subtext 'Title of the painting'), 'Photo (Max size: 5MB)' with a 'Scegli file' button (highlighted with a red arrow), a 'Visible' checkbox, and a dropdown menu for 'Fabriano in acquarello' (with a subtext 'Select a fabrianoInAcquarello Edition'). At the bottom right is a dark blue 'Add' button. A red arrow also points to the 'Add new Painting' header.

PLEASE NOTE:

- you can change your Artwork, or update the informations about it only until the deadline January 9
- we suggest to not do it in the last hours not to overcrowd the platform

FOR YOUR INFO:

STEP 1 THIS IS OPEN TO ALL ARTIST OF THE WORLD FOR FREE

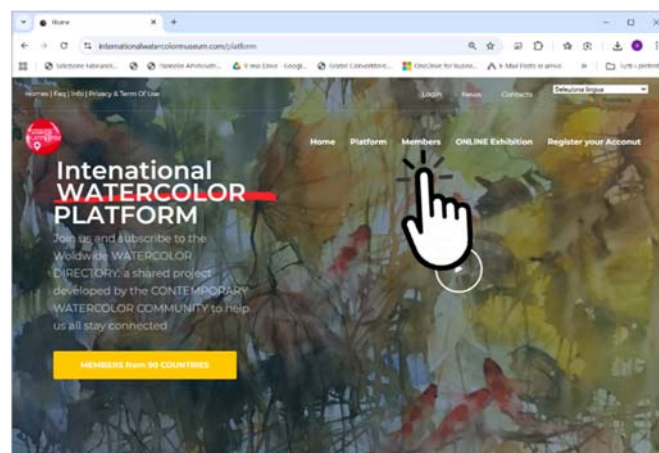
STEP 2 IS COMING AUTOMATICALLY, PLEASE REFER TO THE RULES

(links and info are in the HOW TO MONITOR section of this TUTORIAL)

| How to monitor your profile and candidature |

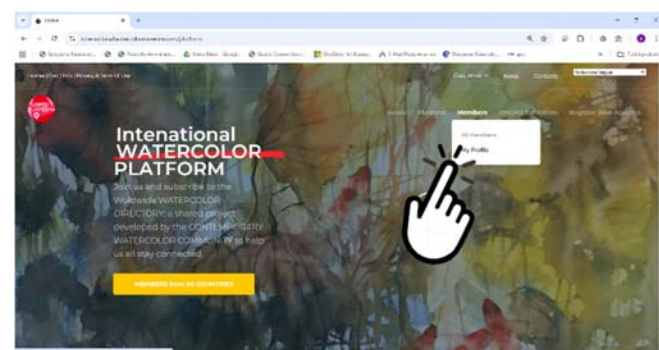
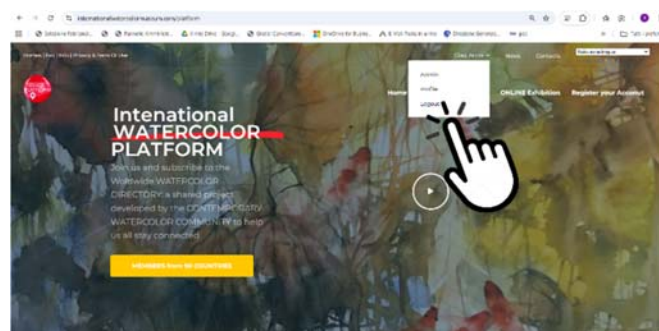
1. To see your PROFILE (in the public version):

- go to the PLATFORM SECTION home,
 - go to the MEMBER section,)
- even if you are not LOGGED IN, you can search your name and open your profile



2. To change your PROFILE:

- you must first LOGIN
- you may access your PROFILE by the window in the LOGIN link or by the window in the MEMBER link



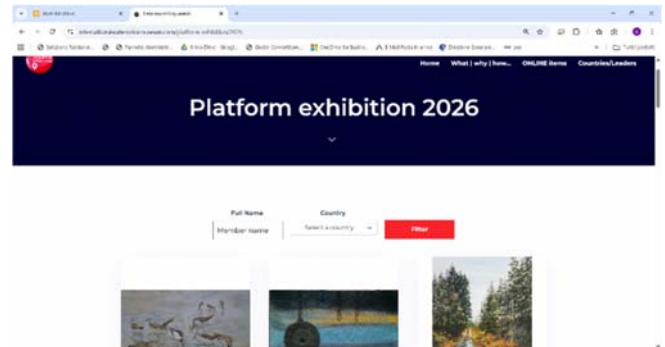
3. To see the list of CANDIDATED Artist, that is also the PLATFORM DIGITAL EXHIBITION you can use this link

<https://www.internationalwatercolormuseum.com/platform-exhibition/2026>



4. To see the list of SELECTED ARTIST by the Leaders, not before January 16, you can use this link

<https://www.inartefabriano.it/selectedartist2026.pdf>



5. Link to 2026 RULES is

<https://www.inartefabriano.it/2026ARTISTRules.pdf>

by a click on the above link

or

you can access it by any browser,
simply by “copy and paste” the text

www.inartefabriano.it/2026ARTISTRules.pdf

in the navigation bar



In the FabrianoInAcquarello RULES

you will find all the links that may help you

in the FabrianoInAcquarello 2026 long challenge. Please mind: some links are not still functioning, but they will step by step with the upcoming event stages